



**Save the Date: March 29, 2012!** Starfish Family Services' 21<sup>st</sup> Century Community Learning Center (Club 21), an after-school enrichment program for students attending Tomlinson Middle School (Inkster) and Robichaud High School (Dearborn Heights), would like to invite you to take part in our upcoming FAMILY RESOURCE FAIR.

The goal of the event is to educate parents on the myriad of resources and services available to them within our local community. We are looking to feature a variety of agencies, organizations and educational institutions that will be helpful to our families; therefore your participation is vital to our success.

This is a great opportunity to expose our families to your organization and services FREE OF CHARGE.

As an exhibitor/vendor, we would like your agency/company to:

- Set-up an attractive display with information regarding your company/agency (tables/stations will be provided)
- Have a representative available and prepared to address the questions and concerns of our families (if available)
- Offer registration /application forms (if applicable)
- Distribute give-a-ways (if available)



The event details are as follows:

- **When: Thursday March 29, 2012**  
**from 4:00p.m. – 7:00pm**
  
- **Where:** Starfish Family Service  
30000 Hiveley  
Inkster, MI 48141
  
- **What time should the vendors arrive?**  
Between 3:00 – 3:45 (set-up)
  
- **How many people should I prepare for?** 80-100
  
- **Is the event indoors or outdoors?** This event is indoors.  
Tables & chairs will be provided
  - **Number/size of tables per Vendor:** 1 – 2 tables (6 ft. tables)
  - **Tablecloths:** (Optional—provided by exhibitor/vendor)
  - **Booth signs:** (Optional—provided by exhibitor/vendor)
  - **What is the Participation fee?** Free

To register your organization for this event or if you have any questions or concerns please contact HarraynRawls at (734)-727-3141 or [hrawls@sfish.org](mailto:hrawls@sfish.org) by **February 25, 2012**. A reminder e-mail will be sent closer to the event date. Thank you for considering participation in our FAMILY RESOURCE FAIR EVENT